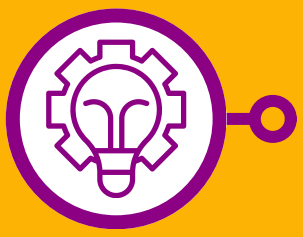
TIMELINE

STAGES OF MEDIATION

HOW THE MEDIATION PROCESS WORKS

Mediation is a flexible, confidential process designed to help you resolve disputes quickly and constructively — without the stress and cost of court. Below is a simple overview of the typical mediation journey, so you know exactly what to expect at each stage.



STAGE 1

INITIAL ENQUIRY & PRE-MEETINGS

After an initial enquiry, I'll arrange short pre-meets with all parties to understand the situation and confirm mediation is appropriate. At this stage, I'll also provide a fee proposal outlining the estimated time and cost based on the complexity of the case.



STAGE 2

AGREEMENT TO MEDIATE

Once all parties agree to proceed, we sign the Agreement to Mediate and confirm practicalities such as session format and venue. I'll also confirm who will be attending and agree on whether the mediation will take place via Zoom or in-person (note: a physical venue may incur an additional cost). Full payment is due before the mediation date.



STAGE 3

MEDIATION SESSION

The session is structured yet flexible. Each party has time to share their views and explore the issues in a confidential setting. I'll guide the conversation, help reality-test solutions, and ensure each side is heard. We may meet jointly or in separate rooms, depending on what's most effective.



STAGE 4

REACHING AGREEMENT

Where an agreement is reached, I'll facilitate the documentation of the key terms so that both parties are clear on what has been agreed. This summary can then be used to move forward—whether that's to instruct solicitors, formalise in writing, or simply implement the actions agreed.

KELLY Lemon

Frequently Asked Questions

What types of disputes do you mediate?
I'm accredited to mediate a wide range of civil and commercial disputes—from property and construction issues to broader business or contractual matters. While I specialise in property-related conflicts due to my background, I welcome all appropriate disputes.

How does the mediation process work?
After an initial enquiry, I'll arrange short pre-meetings with each participant to understand the situation. If everyone agrees to proceed, we sign an Agreement to Mediate and confirm the session format and venue. Mediation can take place via Zoom or in person, and the process is designed to be simple and collaborative.

What are your fees and when do I pay?
Once I've understood the nature of the dispute, I'll provide a tailored fee proposal based on the time I estimate will be required. As a guide, fees are typically £1,500 for a full day (8 hours) or £750 for a half day (4 hours), which includes time for pre-meetings and preparation. If additional time is required beyond the agreed session, this will be charged at £250 per hour. Full payment is due before the mediation session.

What if someone won't take part in the mediation?
Mediation is a voluntary process, so it only works if all participants are willing to engage. If someone chooses not to take part or withdraws after we've started, I'll support the remaining participants in exploring next steps. Please note that fees are non-refundable once booked, as preparation and time will have already been allocated.

Do I have to mediate—and where does it take place?
While mediation is voluntary, courts increasingly expect parties to have considered it seriously before taking legal action. In some cases, refusing to mediate without good reason can lead to cost consequences—even if you win in court. Mediation can take place via Zoom or at a suitable venue (additional venue costs may apply).

Why choose mediation—and what happens next?
If an agreement is reached, I'll help facilitate the documentation of what's been agreed. This can be used to move forward informally or formalised through legal advisers. Even if no final deal is reached, mediation often clarifies key issues and next steps.
According to the Civil Mediation Council, over 92% of mediations result in a full or partial agreement.