



Due Diligence Questionnaire

Name/ID: _____ Year: _____

Preparer conducting interview: _____ Date of interview: _____

Method of interview (virtual, in-person, email): _____

Check if not applicable 

Check if document requested and relied upon to support claim 

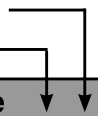
Filing Status		Taxpayer's Response		
1	Are you married?			
2	Are you divorced?			
3	When will your divorce be final?			
4	Are you separated?			
5	Have you lived apart from your spouse for the last 6 months of the year?			
6	Did you maintain more than half of the cost of the home?			
7	Is your spouse deceased?			
8	Other:			
9	Other:			

Qualifying Child		Taxpayer's Response		
1	Does your child have a valid SSN, ITIN or ATIN?			
2	Is your child a U.S. citizen, U.S. National or U.S. resident alien?			
3	What is your relationship to the child?			
4	Does your child live with their other parent?			
5	What does your separation/divorce agreement state regarding who claims the child?			
6	Did your child pay for their own support during the year, such as food, rent, etc.			
7	What is your child's birthdate?			
8	Is your child married and filing a joint return?			
9	What school does/did your child attend?			
10	Is your child disabled? If yes, answer "a" through "c".			
	a What type of disability does your child have?			
	b Does your child receive SSI or other disability payments?			
	c Do you have a letter from your child's doctor/health care provider stating your child is permanently and totally disabled?			
11	Other:			
12	Other:			

Relationship Test		Taxpayer's Response		
1	Is there a child in your home other than your biological children noted above? If so, does the child's biological parent(s) also live in your home? If not, where are the child's biological parent(s)?			

Check if not applicable

Check if document requested and relied upon to support claim



Form 1098-T		Taxpayer's Response		
1	Has the student ever been convicted of a felony for the possession or distribution of a controlled substance (drugs)?			
2	Has the student completed the first 4 years of postsecondary education (a grad student)?			
3	Was the student enrolled at least half-time for at least one academic period?			
4	How many years have you claimed the American opportunity tax credit?			
5	Did you pay additional amounts for books?			
6	Are there any other fees not on Form 1098-T?			
7	How many months was the student in school?			
8	Does the student have earned income?			
9	Other:			
10	Other:			
Business Income		Taxpayer's Response		
1	What is the start date of your business?			
2	Who maintains the records for your business?			
3	Do you have separate bank accounts for personal and business transactions?			
4	Have you been issued any 1099-NECs to support the income?			
5	Do you have evidence of any exemption?			
6	Other:			
7	Other:			

ADDITIONAL COMMENTS: