

BOOKING AND CANCELLATION TERMS & CONDITIONS

We congratulate you on your choice to participate in one or more of our training programmes.

All our pricing is included on our website and by purchasing a training through our Online Purchase Portal, you agree to the pricing of the training.

Training Schedule

A Participation Information document will be emailed to the participant 6 weeks prior to the start of the training. This will include all relevant information for the individual, in preparation of the training days.

Payment

Payment of the application fee is due at the time of online registration via the Online Purchase Portal on our website. There are various payment options to choose from. If a payment plan is preferred, this will run via a debit order.

Methods of Payment

Fees can be paid by credit card, debit card or on arrangement via electronic transfer.

CANCELLATION TERMS

FOR IN-PERSON AND ONLINE FACILITATED CC TRAININGS, EVENTS AND RETREATS:

e.g. Conscious Living 1-2-3, Conscious Money, Conscious Success, Conscious Aging, Shadow & Light Retreat, CC Retreat Festival, etc.

Cancellation without additional costs is only possible up to 30 days before the start of a training. In case of cancellation in less than 30 days before the start of a training, the full training fee is due.

However, if the customer finds a replacement, we allow a free-of-charge transfer of the registration up to 3 days prior the start of the program.

CONSCIOUSNESS COACHING TRAINING

The Professional Consciousness Coach Training (CCT) consists of 3 modules. This training cannot be booked or cancelled per individual module as it is one complete program. In case of cancellation, the terms below are applicable for the full training program.

Individual & Corporate: Cancellation without additional costs is only possible up to 30 days before the start of module 1.

However, if the customer finds a replacement we allow a free-of-charge transfer of the registration up to 3 days prior the start of the program.

Rebooking a module is not possible once the training has started, unless exceptional circumstances are applicable and official confirmation by the organizer.

MODIFICATION/CHANGE OF DATES Terms

Conscious Living 1:

It's possible to change your Conscious Living 1 participation date one time only when the change of date is requested by a minimum of 30 days before the start of the training.

In case the date change is requested by less than 30 days before the start of the training, the registration fee of this training will be forfeited.*

Conscious Living 1 can be followed in-person in various countries. Changing your country of participation is possible for this training.

All other in-person trainings

It's possible to change the date of participation for any other training one time only when the change is requested by a minimum of 30 days before the start of the training.

All trainings (except for CL1) are exempt of the possibility of changing countries, unless exceptional circumstances are applicable and in direct accordance with CCI or its Licensees.

Once an in-person training has been invoiced, it is not possible anymore to change it for an online training, nor the other way around. Unless when change is needed, due to unexpected circumstances (Covid) and/or initiated by the organization itself.

As from 2021

All above conditions are applicable when cancellation is initiated by the participant.

In case an in-person training needs to be cancelled due to government restrictions related to Covid-19, the training will be organized online and all participants will be notified.

In case a participant chooses not to participate in the online training, his/her registration will automatically be rescheduled towards the next live training.

Every request for cancellation needs to be made by e-mail making use of the form of withdrawal which can be downloaded from our website or requested by e-mail.

Every cancellation or modification is only official after written confirmation (by e-mail) is received by the participating organization.

Refunds

Provided the request for cancellation meets the requirements of our Cancellation Policy, refunds will be made directly to the participant via the Online Payment Portal through which the purchase was made. In the case where the payment was done via bank transfer, the refund will be made to the participant into their banking details provided, within 7 days of receiving the request. Refer to the cancellation terms.

Transfer of Credit

In the case of a participant having a credit with CCI, and in accordance with our Cancellation Policy, should a participant wish to transfer to a different training, the credit will be allocated accordingly.

No Show

Participants that do not show up for the training days will be charged for in full. Participants that are not able to attend the training are to refer to the Cancellation Policy. In case of emergencies, they are to contact the organisers immediately or as soon as is possible.

Illness

When a participant cannot attend a training due to illness, the participant is to contact the relevant organiser to inform them immediately. Under these circumstances, the participant will be able to transfer to a training scheduled for a later date. Please ensure you are aware of the possible consequences to your qualification if this is in the coach training program.

Withdrawal / Partial Completion

Withdrawals are handled on request and a Withdrawal form needs to be completed, see Annexure A. Please also refer to the cancellation policy.

TERMS & CONDITIONS DECLARATION

1. I declare that I have read and understood this application / registration form requirements and that all information submitted is correct, true and complete and that I can and will produce to CCI originals of all submitted documentation on request.
2. I acknowledge and agree that the acceptance of my application / registration by CCI is conditional upon my agreement to be bound and abide by the policies, procedures and terms set out by CCI as amended from time to time.
3. I acknowledge that CCI reserves the right to suspend my course of study should I be deemed unsuitable for this field of study.
4. I acknowledge that CCI reserves the right to postpone a program, module or class due to insufficient demands or on any other reasonable grounds.
5. I agree and understand that CCI keeps and processes data and documents in electronic format, including data supplied by me in this application form; CCI may use and transfer such data and use such documents in electronic or other formats for CCI purposes including submission of data for the national learner record database as required by the Department of Higher Education and Training; that records of qualifiers and academic records are placed in the public domain; and that electronically generated documents may be used in place of the originals signed by me. *(Refer to the CCI Privacy Policy for more details.)*
6. I hereby waive any claims against CCI for any damages or losses suffered while I am, or as a consequence of my being, a student of CCI, as well as any other damage to any property belonging to me or any other person, howsoever such damage or loss is caused, including, but not limited to, the negligence of CCI or any official, employee, or representative of CCI. I or my estate hereby indemnifies CCI against any claims by any person arising in any way as stated above or in respect of my own negligence or willful acts or omissions.
7. I acknowledge that it is my responsibility to forward accounts to the person / party responsible for payment thereof if not myself. CCI will send all correspondence directly to the student, not to the person / party responsible for payment.
8. I understand that study fees include printed workbook material for in-person trainings and a PDF version for VLE trainings.
9. I acknowledge that registration is only official once the training fee, has been paid and/ or a payment plan has been secured (stop order / debit order, module payment or payment in full.)
10. I hereby agree to pay the fees for the modules as reflected under the registration form of this document, which shall be incorporated into this contract.
11. I am aware that fees differ for different programs and are subject to annual escalations. Should I deviate from the original study plan, the fees payable may change.

12. I accept that I will not be absolved of the responsibility to pay such fees, by virtue of incorrect billing or any other factor (irrespective of whether an account is not received / read by me).
13. I hold myself responsible for the payment of all fees and other charges payable by me to CCI for all programs for which I register. If I am in arrears, I will be liable to pay interest at the rate of 1.5% per month from due date until the date of payment. I understand that payments received will be allocated to clear unpaid interest first, followed by the oldest debt.
14. I declare that the information supplied on this form is to the best of my understanding and belief, complete and correct. I have read and agree to Terms and Conditions above I agree to address my bank to set up a Stop Order should I be choosing a payment plan.

I _____,

Date: _____

Hereby agree to be liable for the contract amount, subject to the policy and conditions stipulated in this contract.

Signature: _____

Kindly email the completed form to team@creativeconsciousness.com

ANNEXURE A

WITHDRAWAL FORM

(If you wish to withdraw from the contract, then please fill out this form and send it back)

— TO

Creative Consciousness International
team@creativeconsciousness.com

— Licensee

- ☐ Creative Consciousness Belgium
- ☐ Creative Consciousness Netherlands
- ☐ Creative Consciousness Portugal

— I/We (*) hereby give notice that I/We (*) withdraw from my/our (*) contract of sale of the following

Goods:

— Ordered on (*)/ Received on (*)

— Name of consumer(s)

— Address of the consumer(s)

— Date

— Signature of the consumer(s)

(only if this form is notified on paper)

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(*) Delete where inappropriate.